

Study Abroad/Away Credit

IMPORTANT: Students should not apply for a study abroad program without pre-approval by The Office of Study Abroad & International Student Services at Southwestern. Credit transfer and financial aid may be jeopardized if prior approval for a program is not granted. The Office of the Registrar will not award academic credit for coursework taken on a program (including virtual programs) without pre-approval. Students may not study abroad during a Leave of Absence.

CREDIT: Students who participate in an approved Southwestern study abroad or study away program will receive academic credit at SU. It is helpful to understand the differences between elective credit and major/minor/general education credit, as well as SU in-residence credit versus transfer credit.

MINIMUM NUMBER OF CREDITS: Southwestern University requires that all students complete a minimum of 15 credits (semester programs), or a minimum of 3 credits (summer programs), while on a study abroad or study away program.

Elective Credit

- Office of Study Abroad approves credit
- Contributes to overall credit requirements for graduation

Major, Minor or General Education credit

- Department chair approves credit
- Course description and/or syllabus of course may be required
- Students must complete 60% of major credit and 12 out of 18 minor credits in-residence

CREDIT APPROVAL PROCESS

1. Meet with SU Academic Advisor.
2. Meet with SU Study Abroad Advisor.
3. Research programs and courses.
4. Complete Transfer Credit Form pre-departure.
5. Complete Verification of Study Abroad Enrollment Form upon arrival.
6. Submit transcripts or grade report after program.
7. Receive credit.

SU VS TRANSFER CREDIT?

SU In-Residence Credit:

Credit counts toward SU GPA, residence requirements.

Programs:

- SU Faculty-led Programs
- Capitol Hill Internship Program in Washington, D.C. (CHIP)

Transfer Credit:

Must receive a grade of C- or above to earn credit.

Does not count toward SU GPA or residence requirements.

Graduate schools require original transcripts.

Programs:

- All SU-approved study abroad program providers
- ISEP Exchange and ISEP Direct
- New York Arts Program

OFFICE OF STUDY ABROAD & INTERNATIONAL STUDENT SERVICES

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SOUTHWESTERN UNIVERSITY