Texas Residency Form

Southwestern University policy and Texas Higher Education Coordinating Board regulations require that the Financial Aid Office collect residency information on students who receive need-based financial aid. To be eligible for State of Texas funds, you must meet the state residency requirements. Failure to return this completed and signed document could result in the cancellation of any state grant that you are currently receiving.

SECTION A: All students must complete this section.

Student’s Name (please print): ____________________________ ____________________________ ____________________________ ____________________________ ____________________________
SU ID# (can be found on your aid letter): ____________________________ Date of Birth: ____________________________

SECTION B: Previous Enrollment. **ALL** students MUST complete this section.

1. During the 12 months prior to the term for which you are applying, did you attend a public college or university in Texas in a fall or spring term? ☐ YES ☐ NO
   If you answered “NO”, please continue to Section C.
   If you answered “YES”, complete questions 2-5.
2. What Texas public institution did you last attend? Give full name, not just initials.
3. In which terms were you last enrolled? Check all that apply. ☐ Fall, 201_________ ☐ Spring, 201_________
4. During your last semester at a Texas public institution, did you pay resident (in-state) or non-resident (out-of-state) tuition?
   ☐ Resident ☐ Non-resident ☐ Unknown
5. If you paid in-state tuition at your last institution, were you classified as resident or were you a non-resident who received a waiver? ☐ Resident ☐ Non-resident with a waiver ☐ Unknown

IMPORTANT: If you were enrolled at a Texas public institution during a fall or spring semester within the previous 12 months and were classified as a Texas resident, skip to Section I, sign and date this form and submit it to the Southwestern University Financial Aid Office. If you were not enrolled or if you were enrolled but classified as a non-resident, proceed to Section C.

SECTION C: Residency Claim.

Are you a resident of Texas? ☐ YES ☐ NO
   If "YES", continue to Section D.
   If "NO", of what state are you a resident? ____________________________Continue to Section I.
   If you are uncertain, continue to Section D.

SECTION D: Acquisition of High School Diploma or GED.

1. a. Did you graduate or will you graduate from high school or complete a GED in Texas prior to the term for which you are applying? ☐ YES ☐ NO
   b. If you graduated or will graduate from high school, please provide the name and city where the school is located:

2. Did you live or will you have lived in Texas the 36 months leading up to high school graduation or completion of the GED? ☐ YES ☐ NO
3. When you begin the semester for which you are applying, will you have lived in TX for the previous 12 months?
   ☐ YES ☐ NO  
4. Are you a U.S. Citizen or Permanent Resident?    ☐ YES ☐ NO
   If you answered “NO” to question 1a or 2 or 3, continue to Section E. If you answered “YES” to all four questions, skip to Section I.
   If you answered “YES” to questions 1a, 2 and 3, but “NO” to question 4, please contact the Financial Aid Office to complete the Affidavit of Residency.

SECTION E: Basis of Claim to Residency. To be completed by everyone who did not answer “YES” to Questions 1a or 2 or 3 of Section D.

1. Do you file your own federal income tax form as an independent taxpayer? ☐ YES ☐ NO
2. Are you claimed as a dependent or are you eligible to be claimed as a dependent by a parent or court-appointed legal guardian?
   To be eligible to be claimed as a dependent, your parent or legal guardian must provide at least one-half of your support. A stepparent does not qualify as a parent if he/she has not adopted the student. ☐ YES ☐ NO
3. If you answered “NO” to both questions above, who provides the majority of your support?
   ☐ Self ☐ Parent or Guardian ☐ Other: ________________________________
   If you answered, “YES” to question 1, continue to Section F. If you answered, “YES” to question 2, skip to Section G.
   If you answered, “NO” to 1 and 2 and “self” to question 3, continue to Section F.
   If you answered, “NO” to 1 and 2 and “parent or guardian” to question 3, skip to Section G.
   If you answered, “NO” to 1 and 2 and “other” to question 3, skip to Section H and provide an explanation.

SECTION F: Questions for students who answered “YES” to Question 1 or “SELF” to Question 3 of Section E.

1. Are you a U.S. Citizen?    ☐ YES ☐ NO
2. Are you a Permanent Resident of the U.S.? ☐ YES ☐ NO
3. Are you a foreign national whose application for Permanent Resident Status has been preliminarily reviewed? You should have received a fee/filing receipt or Notice of Action (I-797) from USCIS showing your I-485 has been reviewed and has not been rejected. ☐ YES ☐ NO
4. Are you a foreign national here with a visa or are you a Refugee, Asylee, Parolee or here under Temporary Protective Status? If so, indicate which: Visa/Status: ________________________________
5. Do you currently live in Texas? If you are out of state due to a temporary assignment by your employer or other temporary purpose, please explain in Section H. ☐ YES ☐ NO
6. If you currently live in Texas, how long have you been living here? Months: _____ Years: __________
   ☐ Go to college ☐ Establish/maintain a home ☐ Work assignment
7. If you are a member of the U.S. military, is Texas your Home of Record? ☐ YES ☐ NO
   a. What state is listed as your military legal residence for tax purposes on your Leave and Earnings Statement (LES)? State: ________________________________
8. Do any of the following apply to you? Check all that apply.
   a. Hold the title to real property (home, land) in Texas? ☐ YES ☐ NO
      If “YES”, date acquired:
   b. Own a business in Texas? ☐ YES ☐ NO
      If “YES”, date acquired:
   c. Hold a state or local license to conduct a business or practice a profession in Texas? ☐ YES ☐ NO
      If “YES”, date acquired:
9. While living in Texas, have you: Check all that apply.
   a. Been gainfully employed for at least a consecutive 12-month period? ☐ YES ☐ NO
   b. Received services from a social service agency that provides services to homeless persons for at least a consecutive 12-month period? ☐ YES ☐ NO
10. Are you married to a person who could answer “YES” to any part of question 8 or 9? ☐ YES ☐ NO
   
a. If “YES”, indicate which question could be answered, “YES” by your spouse: _________________
   
   b. How long have you been married to the Texas resident? Months: _____ Years: ______

Please go to Section H if you need to provide additional explanation to any of your answers. Otherwise, proceed to Section I.

SECTION G: Questions for students who answered, “Parent” or “Legal Guardian” as a basis to claim residency in Question 3 of Section E.

1. Is the parent or legal guardian a U.S. Citizen? ☐ YES ☐ NO
2. Is the parent or legal guardian a Permanent Resident? ☐ YES ☐ NO
3. Is this parent or legal guardian a foreign national whose application for Permanent Resident Status has been preliminarily reviewed? He/she should have received a fee/filing receipt or Notice of Action (I-797) from the USCIS showing his/her 1-485 has been reviewed and has not been rejected. ☐ YES ☐ NO
4. Is this parent or legal guardian a foreign national here with a visa or a Refugee, Asylee, Parolee, or here under Temporary Protective Status? If so, indicate which. Visa/Status: __________________________
5. Does this parent or legal guardian currently live in Texas? If he/she is out of state due to a temporary assignment by his/her employer or other temporary purpose, please explain in Section H. ☐ YES ☐ NO
6. a. If he/she is currently living in Texas, how long has he/she been living here?

   Months: _____ Years: ______
   
c. What is your parent’s or legal guardian’s main purpose for being in the state? If for reasons other than those listed, please explain in Section H.

   ☐ Go to college ☐ Establish/maintain a home ☐ Work assignment

7. a. Is he/she a member of the U.S. military, is Texas his/her Home of Record? ☐ YES ☐ NO
   
   b. What state is listed as his/her military legal residence for tax purposes on his/her Leave and Earnings Statement (LES)? State: __________________________

8. Do any of the following apply to your parent or legal guardian? Check all that apply.
   
a. Hold the title to real property (home, land) in Texas? ☐ YES ☐ NO
      
      If “YES”, date acquired: __________________________
   
b. Own a business in Texas? ☐ YES ☐ NO
      
      If “YES”, date acquired: __________________________
   
c. Hold a state or local license to conduct a business or practice a profession in Texas? ☐ YES ☐ NO
      
      If “YES”, date acquired: __________________________

9. While living in Texas, has your parent or legal guardian: Check all that apply.
   
a. Been gainfully employed for at least a consecutive 12-month period? ☐ YES ☐ NO
   
b. Received services from a social service agency that provides services to homeless persons for at least a consecutive 12- month period? ☐ YES ☐ NO

10. Is your parent or legal guardian married to a person who could answer “YES” to any part of Question 8 or 9? ☐ YES ☐ NO
    
a. If “YES”, indicate which question could be answered, “YES” by your parent or legal guardian’s spouse: _________________
   
   b. How long have your parent or legal guardian been married to the Texas resident?

   Months: _____ Years: ______

Please go to Section H if you need to provide additional explanation to any of your answers. Otherwise, proceed to Section I.
SECTION II: General Comments. Is there any additional information that you believe Southwestern University should know in evaluating your eligibility to be classified as a resident? If so, please provide it below.