

**SOUTHWESTERN UNIVERSITY**  
**SCHEDULE OF UNIVERSITY PAID HOLIDAYS**  
**JANUARY 1, 2019 TO DECEMBER 31, 2019**

<b>DAYS</b>	<b>DATE</b>	<b>HOLIDAY</b>	<b>SPECIAL NOTE</b>
(1)	January 1, 2019 (Tuesday)	New Year's Day	University offices* will close at 5:00 p.m. on Friday, December 21, 2018 and reopen on Wednesday, January 2, 2019.
(1)	January 21, 2019 (Monday)	Dr. Martin Luther King Jr.'s Birthday (Observed)	University offices* will close at 5:00 p.m. on Friday, January 18, 2019 and reopen on Tuesday, January 22, 2019.
(1)	April 19, 2019 (Friday)	Good Friday	University offices* will close at 5:00 p.m. on Thursday, April 18, 2019 and reopen on Monday, April 22, 2019.
(1)	May 27, 2019 (Monday)	Memorial Day	University offices* will close at 5:00 p.m. on Friday, May 24 2019 and reopen on Tuesday, May 28, 2019.
(1)	July 4, 2019 (Thursday)	Independence Day	University offices* will close at 5:00 p.m. on Wednesday, July 3, 2019, and reopen on Friday, July 5, 2019.
(1)	September 2, 2019 (Monday)	Labor Day	University offices* will close at 5:00 p.m. on Friday, August 30, 2019 and reopen on Tuesday, September 3, 2019.
(3)	November 27 through November 29, 2019 (Wednesday through Friday)	Thanksgiving	University offices* will close at 5:00 p.m. on Tuesday, November 26, 2019 and reopen on Monday, December 2, 2019.
(7)	December 23 through December 31, 2019 (Monday through Tuesday)	Winter Holiday Break	University offices* will close at 5:00 p.m. on Friday, December 20, 2019 and reopen on Thursday, January 2, 2020.
<b>(16)</b>	<b>Total Holidays for 2019</b>		

\*Emergency personnel, Facilities Management employees, switchboard operators and other University employees may be designated to work on one or more holidays. If so, these employees will either be provided with an alternative holiday day or paid holiday pay in accordance with the Staff Handbook.

The Summer Fun-days Off (SFO) program will follow the same guidelines as last year. Please refer to the Human Resources website for more information.

Forms/calendar