Kyle E. White
Facility Usage Policy
Date Effective: August 1, 2015

Facility Overview: Kyle E. White serves two functions - faculty offices and classrooms. The building also includes a common lounge area.

Scheduling Contact:
Classroom Contact: Academic Success and Records Office – 863-1954
Lounge Area: Available during building hours for all members of the Southwestern community but cannot be reserved for events.

Scheduling Priorities
*Priorities for facility use are as follows:*
1. Priority will be given to classes and academic related activities.

See General Facilities Use Policy for regulations applicable to ALL University facilities.

Specific Regulation for Use of Kyle E. White
1. If classroom furniture and equipment are moved, they must be returned to original positions at the conclusion of the event/class.
2. Food and beverages are allowed in the classrooms and lounge.