

McCook-Crain Building
(hereafter referred to as McCook-Crain)
Facility Usage Policy
Date Effective: August 1, 2015

Facility Overview: McCook-Crain serves as office and meeting space for University Outreach programs (Upward Bound and Operation Achievement).

Scheduling Contact: NA

See General Facilities Use Policy for regulations applicable to ALL University facilities.

Specific Regulations for Use of McCook-Crain

1. The existing furniture should be left in place and the room used as already set.
2. No furniture may be removed from the room.
3. Physical Plant staff will not move or set furniture in this space.
4. Food and beverages are allowed in this facility.

Exceptions to this policy must be approved by Dean of the Faculty.