The Organization’s Responsibilities to the Advisor

Keep in mind that the advisor is voluntarily associated with the organization. It is the organization’s responsibility to inform the advisor on the activities of the organization.

- Notify the advisor of all meeting and events.
- Consult your advisor in the planning of all activities.
- Consult your advisor before any changes in the structure of the organization or in the policies of the organization are made and before major projects are undertaken.
- Discuss any problems or concerns with the advisor.
- Attend all meetings and events scheduled with the advisor.
- Be clear and open about your expectations for your advisor’s role.
- At the end of each semester, evaluate your advisor and give appropriate feedback.
- Acknowledge the advisor’s time and energy are donated and express appreciation.