

Southwestern University offers individual appointments to all prospective students and has instated a group policy that is necessary with our limited staff and tour guides. Due to the large number of group visit requests, appointments are made on a first-come, first-served basis. We appreciate your interest in visiting Southwestern and hope we can accommodate your group.

- We can host a group of up to 30 students for a student-guided tour.
- All visiting students should be in high school and have a serious desire to tour the campus.
- Morning and afternoon tour times are available Monday through Thursday during the academic year. Specific tour times vary by the day of the week. (Group tours are not available during midterms, finals, holidays, Spring break, or during the summer. Additionally, Friday visits are at capacity. Our apologies for any inconvenience.)
- One adult chaperone is required for every ten students.
- Meals must be arranged one week in advance at the expense of the visiting group. We can provide the group with contact information for our food service provider.
- The campus tour is one hour and we are happy to have one of our admission counselors address the group. The total visit time is about 1.5 hours.
- Parking information will be provided at the time your visit is confirmed.

For groups who fall outside of the guidelines above, please consider a self-guided tour.

#### Ground Rules for Group Visits

1. Students should speak in an appropriate tone for a business environment when arriving on campus.
2. During the presentation and tour, it is expected that all electronics are turned off; this includes cell phones, iPods, video games, etc.
3. During your campus tour, please give your full respect and attention to your tour guides and/our admission counselors.
4. Visitors should stay together as a group (wandering off without permission is not allowed). Chaperones are expected to assist with compliance of ground rules.
5. Groups who abuse the Ground Rules may not be welcomed back for future tours.