



National Minority Faculty ID Program

Southwestern University

Log out Main Page > Institution Menu > candidatesearch

You are logged in as: southw

Searching the Candidate Database

- Search candidates
- Place Job Posting
- Edit Information
- View Member Institutions
- View/Edit/Delete Jobs
- View Expired Jobs
- Frequently Asked Questions
- Renew Membership

Search Candidates:

Insert search information in as many categories as desired.

1.) Candidate Name

First Name:

2.) Teaching Discipline

Please choose a field, then a discipline.
To select more than one option, hold Ctrl while you click.

Field:

- All-
- Administrative Fields
- Arts
- Business/Management
- Education
- Health/medicine

Discipline:

- Art History
- Design/graphic arts
- Music
- Other arts
- Performing arts

Submit

- Log in through the "Institutions" link.
- After logging in, you will have the option of Searching for a Candidate, Placing a Job Posting, Editing your Institution's Information, Viewing a list of the other Member Institutions and Viewing, Editing, or Deleting your Job Postings.
- Click on "Search Candidates"



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Log out Main Page > Institution Menu > candidateresults

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Results:

| Name | First Discipline | Second Discipline | Preferred Region | Highest Degree | Select Candidate |
|-----------------|------------------|--------------------------|------------------|----------------|------------------------------|
| | | | | | <input type="checkbox"/> All |
| Carson, Charles | Music | American studies | New England | PhD | <input type="checkbox"/> |
| Davis, Carla | Music | | South | PhD | <input type="checkbox"/> |
| Leggett, John | Music | | Midwest | MA | <input type="checkbox"/> |
| Mojica, Luis | Music | Higher Education | New England | EdD | <input type="checkbox"/> |
| Pritchard, Gary | Music | Anthropology/archaeology | Southwest | PhD | <input type="checkbox"/> |



- After you press the "submit" button, the results from your search criteria will be displayed.
- Check (✓) the "Select Candidate" box for the vitae you wish to see then click "View printable version".
- If you want the names and addresses for mailing labels, click "Export to Excel".

