

Motor Vehicle Record Guidelines

Southwestern University Fleet Safety Guidelines (gleaned from EIIA guideline) 12/02

Drivers license record is confidentially reviewed by Southwestern University Police (from DPS records). A total of 7 points disqualifies an employee from being authorized to drive a University vehicle (van/truck/car) or rental vehicle for University business. SU Police will notify any employee who does not meet the “good driver” criteria in a confidential manner.

<u>Points</u>	<u>Violation</u>
7	DWI/DUI (past 5 years)
7	Suspended license* (past 5 years)
Past 3 years	
5	Reckless Driving
4	Speed in excess of 20 mph
4	Leaving the scene of an accident
3	Disregard traffic control device
3	Following too close
3	Speed to great for conditions
3	1 st Accident – at fault
4	2 nd Accident – at fault
2	Accident – no fault
2	Improper lane change/passing
2	Speeding
1	Seat belt violation
1	All other violations

* If warranted, special conditions/violations may be reviewed and a determination made on an individual case by case basis. Special conditions that reveal repeated violations or a history of violations (evidence of an at-risk driver) beyond 3 years may warrant driver elimination for use of Southwestern University vehicles. Cases will be confidentially reviewed by SU Police and Safety Committee.

Drivers who have moved to Texas (**within the last three years**) need to provide prior drivers license information for review. A valid Texas drivers license is required within 30 days of moving to Texas and will be required for use of University vehicles.

