

SOUTHWESTERN UNIVERSITY

OUTSIDE SCHOLARSHIP DECLARATION FORM

Federal, State and Southwestern University policies require that a student notify Southwestern University of any scholarships that he or she will receive from groups or organizations that are external to Southwestern i.e., "outside scholarships". To facilitate this, we are providing this form for you to use in declaring the outside scholarships you will receive in the coming academic year.

Federal regulations require that the university use outside scholarships as a source of financial aid. Where a financial aid award already exists, outside scholarships must replace a form of financial aid previously awarded. University policy allows a student to use an outside scholarship to replace Perkins Loans, Subsidized Stafford Loans, and Work-Study prior to replacing any gift assistance previously awarded. An external scholarship may be used to reduce the parental contribution only when the outside scholarships are such that they cancel all other forms of need-based financial aid previously awarded.

In addition, students who are only receiving a merit, fine arts, or other non-need based scholarship from Southwestern and/or receive no other type of gift assistance are also required to complete and submit this form. Submitting this form will not change the amount of your merit scholarship unless the total amount of scholarships exceeds the cost of attendance at Southwestern. However, it may affect the amount of your loan eligibility. Upon receipt of this form we will review your eligibility and return a revised notice to you.

Name _____ Social Security Number _____

Please check A or B below. Do not include scholarships awarded by other colleges or universities.

_____ **A. I do not expect to receive any outside scholarships for the upcoming academic year.**

_____ **B. I have been awarded the following outside scholarships:**

<u>Name of donor/organization</u>	<u>Amount you will receive per year</u>	<u>No. of years you will receive this scholarship</u>	<u>The Scholarship funds will be sent directly to:</u> <i>(Please check one)</i>	
			<u>The Student</u>	<u>The University</u>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>

(Please use the back of this form if more space is needed)

Note: University policy dictates that outside scholarships replace self-help (Perkins Loans, Subsidized Stafford Loans, and Work-Study, in that order) before replacing need-based gift assistance.

If you have any outside scholarship applications that are **pending**, please indicate these below:

<u>Name of donor/organization</u>	<u>Expected Notification Date</u>	<u>Amount you may receive per year</u>	<u>Number of years you may receive this scholarship</u>
_____	_____	_____	_____
_____	_____	_____	_____

Signature _____ Date _____

Please sign and return this form upon receipt to:
Office of Student Financial Assistance, PO Box 770, Georgetown, TX 78627
or by Fax to (512) 863-1507, **Phone** (512) 863-1259
E-mail finaid@southwestern.edu