

HOW TO RESPOND WHEN AN ACTIVE SHOOTER IS IN YOUR VICINITY

Quickly determine the most reasonable way to protect your own life. Students are likely to follow the lead of faculty and staff during an active shooter situation, but ANYONE can take the lead!

EVACUATE ONLY IF IT IS SAFE TO DO SO

- Have an escape route and plan in mind for every room you occupy
- Leave your belongings behind
- Keep your hands visible

HIDE OUT

- Hide in an area out of the active shooter's view
- Block entry to your hiding place, lock or barricade the doors, and turn out the lights

TAKE ACTION

- ONLY AS A LAST RESORT AND ONLY WHEN YOUR LIFE IS IN IMMINENT DANGER
- Attempt to incapacitate the active shooter
- Act with physical aggression and throw items at the active shooter

HOW TO RESPOND WHEN LAW ENFORCEMENT ARRIVES ON THE SCENE

HOW YOU SHOULD REACT WHEN LAW ENFORCEMENT ARRIVES

- Remain calm
- Stay where you are until officers give you instructions
- Immediately raise hands and spread fingers
- Keep hands visible at all times
- Avoid making quick movements toward officers
- Avoid pointing, screaming and/or yelling
- Do not stop to ask officers for help or directions when evacuating, just proceed in the direction that officers direct you

INFORMATION YOU SHOULD PROVIDE TO LAW ENFORCEMENT OR 911 OPERATOR

- Location of the active shooter
- Number of shooters, if more than one
- Physical description of shooter/s
- Numbers and type of weapons held by the shooter/s
- Number of potential victims at the location

**SOUTHWESTERN UNIVERSITY POLICE DEPARTMENT
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