Southwestern University

Financial Aid Office

Consortium Agreement

Per Federal regulations, a Consortium Agreement must exist before a parent institution can process an application for Federal funds for a student attending another host institution. Southwestern University considers this student to be enrolled as a regular student in a program of study leading to a Bachelor degree, although said student will also be participating in off-campus coursework sponsored by the host institution. The host institution will consider this student enrolled for the course of study covered by this agreement. Therefore, the two institutions named below herein enter into a Consortium Agreement for:

Student Section:

Name: _____

Last *First* *MI*

Social Security Number: _____ SU Student ID: _____

Permanent Address: _____

Street Address *City/State* *Zip*

Parent Institution: **Southwestern University**

Host Institution: _____

Please complete the following information concerning your enrollment at the Host Institution:

Enrollment *(check one)*: Other *(please explain)* _____ Quarter Semester Full Year

Status *(check one)*: ½ Time ¾ Time Full Time

Dates of Attendance: From _____ / _____ / _____ To _____ / _____ / _____

I authorize the above two institutions to exchange information concerning my financial aid.

_____ _____

Student Signature *Date*

Host Institution Section:

Cost of Attendance:

Tuition & Fees _____

Room & Board _____

Books & Supplies _____

Transportation _____

Other _____

TOTAL: _____

Dates of Attendance (Loan Period):

Fall/Spring	From ____/____/____	To ____/____/____
Fall Only	From ____/____/____	To ____/____/____
Spring Only	From ____/____/____	To ____/____/____
Summer	From ____/____/____	To ____/____/____

Number of Hours Enrolled:

Fall Term _____ Spring Term _____

Summer Term _____ Other *(please specify)* _____

Parent & Host Institution Section:

Southwestern University agrees that if the above-referenced student applies and is eligible for funds under the Federal Pell Grant program, SU Institutional programs, State of Texas programs, Federal Perkins Loan program, Federal Stafford Loan program, Federal PLUS Loan program or a Private Loan program, Southwestern University will forward the proceeds to the Host Institution on behalf of the above-referenced student. Southwestern University also agrees that if the above-referenced student terminates enrollment from the Host Institution during the term, Southwestern University will perform all required federal Title IV, state, and institutional return of funds calculations. **The Host Institution is expected to notify Southwestern University if the student drops below 12 hours or withdraws from the term.** The Host Institution agrees to not process applications for Federal Stafford loans or other financial aid programs for the above-referenced student during the academic period specified. The Host Institution agrees to provide written verification of enrollment for the above-referenced student to Southwestern University. The Host Institution also agrees to refund to the student, the portion of applicable financial aid that has been awarded for this program over the cost billed by the Host Institution.

Host Institution: _____

Host Address: _____

Host Telephone: _____

Host Email Address: _____

_____ _____

Authorized Southwestern University Signature & Title *Date* *Authorized Host Institution Signature & Title* *Date*

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