Q & A Injury in the Workplace and Workers' Compensation

- Who is covered by Workers' Compensation?
 All faculty, staff, volunteers working on campus and student workers
- What is the difference between a "student worker" and a "non-student worker".? A student worker is paid by the University and covered by Worker's Compensation, if injured on the job. A non-student worker, or regular student, injured while on campus is NOT covered by Worker's Compensation. If a non-student worker, or regular student is injured while on campus, the University Police should be called and they will complete their SUPD Incident Report.
- Do <u>ALL</u> injuries need to be reported?

 Yes.
 - Please encourage your employees to report ALL work-related injuries to their supervisor who will then report them to Human Resources.
 - All non work-related injuries (students & the public) should be reported to the University Police @ 512-863-1944.
- What is the first thing you should do when a work injury occurs?

Determine if the situation is an emergency. If yes, head to the nearest emergency room or call University Police & 911 if warranted. Call Human Resources ASAP. If not an emergency:

Call Human Resources
Complete Accident Report
Send employee to the HR Office
If medical attention is needed, HR will coordinate
Follow-up with Safety Officer to complete accident investigation

Can an employee, hurt on the job, be sent to SU's Nurse for evaluation or first-aid?
No. Only students can be treated by the nurse in Health Services. Please remember that only a Human Resources representative can send an employee to a Doctor / Facility.

Human Resources 512.863.1220 512.863.1435 University Police 512.863.1944 911 if warranted Safety Office 512.863.1677