

# Southwestern University Application FAQs

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At Southwestern University, we value all our applicants and want to help you understand how we make decisions and what you can expect from us. Our intent is to treat all applicants fairly and with respect. In all cases, our decisions are reached by individuals reviewing the application and voting in a manner they believe is in the best interest of both the student and the University.

We take our responsibility seriously and realize that we are dealing with the lives and future directions of our applicants, who have honored us by their statement of interest in our educational community.

## Will I receive notifications about my application?

If we have the minimal required items (your application, high school counselor recommendation, high school transcript and the results of either the SAT or ACT), we will send you notification that your application is complete. Check your online student portal for status updates.

Ultimately, it is your responsibility to complete the application. Beyond our reminders, you are encouraged to contact your admission counselor whenever you have questions. For example, when we ask for mid-year grades and/or a personal interview, you must take responsibility for being sure the additional grades are received by Southwestern and that the interview is completed.

## Do I need to provide any additional information?

In some cases we will ask for mid-year grades (first semester of your senior year), college transcripts for dual-credit work, additional recommendations or a personal interview.

## Who can I contact with further questions?

You are assigned to an admission counselor based on the location of your high school. If you have any questions about which admission counselor is working with you, please call our office at 800-252-3166 or visit [www.southwestern.edu](http://www.southwestern.edu) and click on Admission. Your admission counselor is your “advisor” and “guide,” representing you and your application through the admission, scholarship and financial aid process.

## How important is the individual interview?

We encourage personal interviews for all applicants by February 1. These can occur on or off campus. Individual hotel interviews are offered annually in several Texas cities and a number of locations outside Texas. When a student lives a considerable distance from Southwestern and has not been able to arrange for an interview in person, a phone or skype interview can be requested. It should be noted that alternative interviews are rarely as illuminating as those done in person. In some cases, the lack of a personal interview can result in an admissible candidate being offered admission to the wait list.

## How are decisions made?

Our admission decisions are governed by procedures established each year by the Admission Committee. The committee consists of four faculty members, one from each of the three academic divisions in The Brown College of Arts and Sciences and one from The Sarofim School of Fine Arts, as well as all members of the admission staff.

The committee allows the admission staff to make decisions in most cases. The admission counselor assigned to you will be the first to review your file once it is complete. At this point, mid-year grades and/or a personal interview could be requested before final review. If your credentials meet certain criteria established by the committee, your admission counselor may vote on your application and send your file for additional staff reviews.

In recent years, about 10 percent of our decisions have been made by the full Admission Committee. A majority of the voters must support your application for an acceptance to be possible. Generally, if you do not rank in the top quartile of your high school class, score below 1150 on the SAT (critical reading and math combination) or 24 on the ACT, or if you do not have the recommended college preparatory courses, then your application may be reviewed by the entire Admission Committee to determine if an offer of admission will be made.

## When will I know?

- A. Early Action candidates with completed applications by November 15, will receive notification by December 30. Early Action candidates submitting an application (but not completing until a later date) will receive notification by February 15. The majority of students will either be offered admission or denied admission. Some students with very strong credentials will be offered admission on a “rolling” basis. A few students may be deferred to a later decision date if we believe new information is necessary and potentially helpful.
- B. Brown Scholar and/or Dixon Scholar candidates must apply by November 15. Applicants will receive notification by February 15. Please refer to current merit scholarship program materials for all award requirements.
- C. Regular Decision candidates with completed applications by February 1, will receive notification by March 1. Regular Decision candidates submitting an application (but not completing until a later date) will receive notification by April 1. Some students with very strong credentials will be offered admission on a “rolling” basis. We typically have more qualified applicants than we have available spaces in the entering class. This usually means more applicants are held until late March, at which time we mail our final decisions.
- D. Late Decision candidates, those applying after February 1, are handled on a case-by-case basis and offered admission if space is available.

# Southwestern University Application Instructions

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## Application

Fill out the Southwestern University Application for Admission and Merit Scholarships as carefully and completely as possible. Feel free to attach additional sheets of paper if more space is needed. Please label each additional sheet with your full name and address. A typed or online application is preferred unless your handwriting is very legible.

While not necessary, you also may wish to submit a sample of your creative work (poetry, photography, art, music, research, etc.). Because we are unable to return materials that you submit, please send only copies, slides, CDs, DVDs or photographs. In addition, the Office of Admission is unable to forward any materials submitted as part of the student's application to any other department or institution.

## Essay

This is your opportunity to tell us more about yourself as a person and distinguish yourself from others in ways not directly related to courses, grades or test scores.

## Counselor Recommendation and Mid-Year Report

These are required elements of your application to Southwestern University. As an official document from your high school, it provides general information necessary to our decision making. Please request that mid-year grades be sent as soon as they are available after the first semester, but no later than March 1. An official transcript should accompany each of these documents.

## Optional Recommendations

Although not required, every applicant to Southwestern University is encouraged to submit Teacher Recommendations and/or Parent/Guardian Recommendations. You should ask a teacher who has taught you in an academic subject and knows you well enough to speak to your academic accomplishments. The Parent/Guardian Recommendation should give us a more personal observation of your background, interests and ambitions.

## Interviews and Campus Visits

While not required for admission review, an official campus visit and interview are encouraged and may be considered as a factor in the overall evaluation process. Personal interviews for Brown and Dixon scholarship consideration must be conducted by February 1. To schedule your visit or interview, please call 800-252-3166 or visit [www.southwestern.edu](http://www.southwestern.edu).

## Early Action Applicants

Students being considered for Brown Scholar and/or Dixon Scholar Awards, or students with a strong interest Southwestern should apply under Early Action. Early Action applications must be post-marked no later than November 15. Please refer to "When will I know?" section for more details.

## Regular Decision Applicants

Students are encouraged to complete an application as early as possible in their senior year. Regular Decision applications must be postmarked no later than February 1. All Regular Decision applicants will be notified no later than April 1. Please refer to "When will I know?" section for more details.

## Late Decision Applicants

Students applying after February 1 will be considered late applicants and will receive admission consideration on a space-available-basis only. It is not uncommon for late applicants that we consider admissible to be offered a waiting list option until space becomes available.

## Waiting List

Because Southwestern is a residential campus with a commitment to providing campus housing for all students offered admission, some students may be placed on a waiting list of admissible applicants. First-round waiting list decisions are made mid-May. Final waiting list decisions are typically made by the end of June.

## Enrollment Deposit

Following an offer of admission and your acceptance of that offer, you will be required to send a nonrefundable enrollment and housing deposit of \$500 (made payable to Southwestern University) by May 1. The May 1 National Candidate's Reply Date is established by the National Association for College Admission Counseling, of which Southwestern University is a member. Students are to commit to just one college or university. Please remember to withdraw applications from all other schools once you have submitted your deposit to your school of choice.

## Housing

Living on campus is an important element of the collegiate experience. To assist in the transition to college and to enhance academic success, all new students are required to live on campus for their first two years. Because several housing options are available, it is to your advantage to notify the Office of Admission as soon as you have reached a decision.

## A Note to Transfer Students

This application is intended for college-bound high school students. Transfer students should fill out the Common Application for Transfer Admission at [www.commonapp.org](http://www.commonapp.org). For deadline dates, criteria and general information, call 800-252-3166 or visit [www.southwestern.edu](http://www.southwestern.edu).

# Southwestern University Application Checklist

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## To the Applicant

Applicants are responsible for ensuring the arrival of all materials necessary to complete their application, including transcripts and recommendations from high school counselors and teachers. Applicants are also responsible for contacting the Office of Admission to determine whether their files are complete prior to deadline dates.

### Required

#### ○ *Application for Admission*

Complete all parts of the application and return to Southwestern University. Please be sure to print a copy for your records. To access our online application, visit [www.southwestern.edu](http://www.southwestern.edu).

#### ○ *Application/Scholarship Essay*

The written essay must be submitted with the Application for Admission.

#### ○ *Secondary School Counselor Recommendation & Transcript*

Complete the first section of the Secondary School Counselor Recommendation form. Give the form to your high school counselor, who will return it, along with your official high school transcript, to the Southwestern University Office of Admission.

#### ○ *Mid-Year Report*

Complete the first section of the Mid-Year Report form and give it to your high school counselor. The Mid-Year Report must be submitted as soon as grades are available, but no later than March 1.

#### ○ *Standardized Test Scores*

If your Scholastic Assessment Test (SAT) results or your American College Test (ACT) results do not appear on your high school transcript, arrange for a formal report of all college entrance examinations to be sent to Southwestern University directly from the testing agency. Southwestern's identification code for the SAT is 6674; for the ACT it is 4186. College Board SAT Subject Tests are not required. Students whose first language is not English must take the Test of English as a Foreign Language (TOEFL). Southwestern's identification code for the TOEFL is 6674.

#### ○ *For International Students*

A completed Certification of Finances Form will be required of all international applicants. Visit [www.southwestern.edu](http://www.southwestern.edu) and click on Admission.

### Recommended

#### ○ *Personal Interview and Campus Visit*

While not required for admission review, an official campus visit and interview are encouraged and may be considered as a factor in the overall evaluation process. Personal interviews for Brown and Dixon scholarship consideration must be conducted by February 1. To schedule your visit or interview, please call 800-252-3166 or visit [www.southwestern.edu](http://www.southwestern.edu).

### Optional

#### ○ *Teacher Recommendation*

Complete the first section of the Teacher Recommendation form. Ask a teacher who has taught you in an academic subject within the past two years to complete the form and return it to the Southwestern University Office of Admission.

#### ○ *Parent/Guardian Recommendation*

Provide your parent(s) or guardian(s) with the Parent/Guardian Recommendation form and ask them to return it to the Southwestern University Office of Admission upon completion.

### Financial Assistance Checklist

#### ○ *FAFSA*

Due March 1 for Early Action and Regular Decision students applying for financial assistance based on need. The FAFSA is available at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

#### ○ *FAFSA Verification Form*

Some students will be randomly selected to verify information. Complete and submit to the Office of Financial Assistance as soon as possible.\*

#### ○ *Special Circumstances Form*

May be used if you have unusual circumstances not addressed in the data collected on the FAFSA. Complete and submit form to the Office of Financial Assistance as soon as possible.\*

\*You can access these forms and other information at [www.southwestern.edu](http://www.southwestern.edu).

# Southwestern University Admission Application

## To the Applicant

First, take a deep breath. Remember: Southwestern is interested in you, too. Some things don't lend themselves to fill-in-the-blank, so keep in mind that this application is just one part of how Southwestern gets to know you.

Southwestern University's Application for Admission is for full-time, First-year students only and may be used for the Decision Deadline Options listed below. Southwestern requires a two-year campus residency for all students. Please return all completed admission materials to Southwestern University, Office of Admission, P.O. Box 770, Georgetown, TX 78627-0770.

### Entry Year *(check one)*

- Fall 2013  
 Fall 2014

### Decision Deadline Options *(check one)*

- November 15—Early Action *(non-binding)* and Brown & Dixon Scholar Deadline  
*(please refer to Southwestern's scholarship program for Brown & Dixon Scholar criteria)*
- February 1—Regular Decision
- After February 1—Late Decision  
*(space-available-basis only)*

## Student Information

Please type or print in black or blue ink.

last (family) name first (legal) name middle (complete) jr., etc. gender

nickname/preferred name former/maiden name birthdate (mm/dd/yyyy) place of birth (city, state)

home phone (include area code) cell phone (include area code) fax number (include area code)

e-mail address

permanent home address: street and number city state/province zip code/postal code country

mailing address (if different from above) use this address until

name of boarding school (if applicable) telephone at mailing address (include area code)

Rank preferred method of communication (1 to 5):  Home Phone  Cell Phone  Text  E-Mail  Letter

area(s) of academic interest  Still deciding

possible career or professional plans  Still deciding

Do you plan to apply for need-based financial assistance?  Yes *(If yes, please provide your Social Security Number below)*  No  
*(Please note: Southwestern does not use financial need as a basis to deny admission to students)*

Provide a Social Security Number\* for Federal financial aid: \_\_\_\_\_

\*Optional, unless submitting the Free Application for Federal Student Aid (FAFSA). Your Social Security Number is used to verify your identity in the Federal financial aid process and will be used according to the guidelines of the Higher Education Act of 1965.

Be sure to complete and submit the Free Application for Federal Student Aid [FAFSA] by March 1 of your senior year.

# Southwestern University Admission Application

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## Family Information

Parent 1

Parent 2

full name gender

full name gender

occupation/title employed by

occupation/title employed by

work phone cell phone

work phone cell phone

e-mail

e-mail

college (if applicable) degree/year

college (if applicable) degree/year

graduate school (if applicable) degree/year

graduate school (if applicable) degree/year

Parents' marital status relative to each other (*check all that apply*):

- Married       Never married       Parent 1 remarried       Parent 1 deceased: \_\_\_\_\_  
date
- Separated       Parents divorced: \_\_\_\_\_  
date       Parent 2 remarried       Parent 2 deceased: \_\_\_\_\_  
date

With whom do you make your permanent home?

- Parents 1 and 2       Parent 1       Parent 2       \*Legal Guardian       \*Other: \_\_\_\_\_

\*If legal guardian/other, list name, relationship and address (*if different from yours*):

name relationship address in full

Siblings (*if more than four siblings, list on separate sheet*):

sibling 1 name age      sibling 3 name age

grade or college(s) attended degree(s)      grade or college(s) attended degree(s)

sibling 2 name age      sibling 4 name age

grade or college(s) attended degree(s)      grade or college(s) attended degree(s)

Names and relationships of any relatives who attend or have attended Southwestern University:

# Southwestern University Admission Application

## Optional: Demographic Information

The information requested below is voluntary and optional, including without limitation, information regarding an applicant's race or ethnicity, and will be used in a nondiscriminatory manner, consistent with applicable civil rights laws.

Are you Hispanic/Latino?  Yes  No

Defined as a person of Cuban, Mexican, Puerto Rican, South American, Central American or any other Spanish culture or origin, regardless of race.

Regardless of your answer to the previous question, please indicate any one or more of the following races that apply:

American Indian/Alaska Native

Defined as a person having origins in any of the original peoples of North, Central or South America, who maintains cultural identification through tribal affiliation or community attachment.

Asian

Defined as a person having origins in any of the original peoples of the Far East, Southeast Asia or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam.

Black/African American

Defined as a person having origins in any of the black racial groups, including Africa and the Caribbean.

Native Hawaiian/Pacific Islander

Defined as a person having origins in any of the original peoples of Hawaii, Guam, Samoa or other Pacific Islands.

White

Defined as a person having origins in any of the original peoples of Europe.

your first language spoken at home, if other than English

religious denominational preference

## Required: Citizenship Information

The information requested below is required and will only be used for the purpose of evaluating this application.

U.S. Citizen

Dual U.S. Citizen; specify other country of citizenship:

U.S. Permanent Resident visa; citizen of:

permanent resident card number

Note: Please submit a photocopy of both sides of your Permanent Resident Card with this application.

Other citizenship; specify country and visa type:

If you are not a U.S. Citizen and live in the United States, how long have you been in this country?

parent 1: country of birth

parent 2: country of birth

Statement of Nondiscrimination: Southwestern University's recruiting of students, awarding of financial aid, and operation of programs and facilities are without regard to sex, race, color, religion, age, disability, national or ethnic origin, or any other impermissible factor. Southwestern University's commitment to equal opportunity includes nondiscrimination on the basis of sexual orientation. Campus Safety & Security Act of 1990: Southwestern University, like all colleges and universities which receive any federal funding, is required to record and report the incidence of certain criminal activities which have occurred on campus over the previous three years. In addition, schools will provide information on local counseling services and procedures for campus disciplinary action in sex offense cases, and campus alcohol and drug policies. Southwestern's most recent report may be obtained by writing the Dean of Students, Southwestern University, P.O. Box 770, Georgetown, Texas 78627-0770, or by telephoning 800-252-3166.

# Southwestern University Admission Application

## Educational Information

Please list all high schools, preparatory schools or colleges you have attended.  
(grades 9 through 12, top being most recent/attach a separate sheet if needed.)

1. school name \_\_\_\_\_ city \_\_\_\_\_ state \_\_\_\_\_ country \_\_\_\_\_

dates attended \_\_\_\_\_ reason for leaving \_\_\_\_\_

2. school name \_\_\_\_\_ city \_\_\_\_\_ state \_\_\_\_\_ country \_\_\_\_\_

dates attended \_\_\_\_\_ reason for leaving \_\_\_\_\_

## Testing and Academics *(note: the information provided in this section is not official)*

SAT  ACT  TOEFL \_\_\_\_\_ CR: \_\_\_\_\_ M: \_\_\_\_\_ W: \_\_\_\_\_ COMP: \_\_\_\_\_ SCORE: \_\_\_\_\_  
(check one) date taken or to be taken if SAT checked if ACT checked if TOEFL checked

SAT  ACT  TOEFL \_\_\_\_\_ CR: \_\_\_\_\_ M: \_\_\_\_\_ W: \_\_\_\_\_ COMP: \_\_\_\_\_ SCORE: \_\_\_\_\_  
(check one) date taken or to be taken if SAT checked if ACT checked if TOEFL checked

SAT  ACT  TOEFL \_\_\_\_\_ CR: \_\_\_\_\_ M: \_\_\_\_\_ W: \_\_\_\_\_ COMP: \_\_\_\_\_ SCORE: \_\_\_\_\_  
(check one) date taken or to be taken if SAT checked if ACT checked if TOEFL checked

SAT  ACT  TOEFL \_\_\_\_\_ CR: \_\_\_\_\_ M: \_\_\_\_\_ W: \_\_\_\_\_ COMP: \_\_\_\_\_ SCORE: \_\_\_\_\_  
(check one) date taken or to be taken if SAT checked if ACT checked if TOEFL checked

Class Rank: \_\_\_\_\_ Class Size: \_\_\_\_\_  High School Does Not Rank GPA: \_\_\_\_\_ Scale: \_\_\_\_\_

## Honors *(please check all that apply)*

National Merit Finalist  National Merit Commended  National Achievement Finalist

National Hispanic Scholar  National Hispanic Institute (NHI)  Other: \_\_\_\_\_

Other: \_\_\_\_\_  Other: \_\_\_\_\_  Other: \_\_\_\_\_

Is there an unusual circumstance, any background data or other pertinent information of which we should be aware? Please provide any additional information that you feel would be useful in our review. *(attach a separate sheet if needed)*

.....  
.....  
.....  
.....

# Southwestern University Admission Application

## Activities

Please list your primary extracurricular, community, personal and work activities in the order of their importance to you. Be sure to identify the activities in which you have demonstrated leadership. To allow us to focus on the highlights of your activities, please complete this section even if you plan to attach a résumé.

<input type="radio"/> 9 <input type="radio"/> 10 <input type="radio"/> 11 <input type="radio"/> 12	<input type="radio"/> Yes <input type="radio"/> No		
activity name	hours/week	weeks/year	plan to participate in college?

positions held, instruments played, vocal parts sung, letters earned or honors won

<input type="radio"/> 9 <input type="radio"/> 10 <input type="radio"/> 11 <input type="radio"/> 12	<input type="radio"/> Yes <input type="radio"/> No		
activity name	hours/week	weeks/year	plan to participate in college?

positions held, instruments played, vocal parts sung, letters earned or honors won

<input type="radio"/> 9 <input type="radio"/> 10 <input type="radio"/> 11 <input type="radio"/> 12	<input type="radio"/> Yes <input type="radio"/> No		
activity name	hours/week	weeks/year	plan to participate in college?

positions held, instruments played, vocal parts sung, letters earned or honors won

<input type="radio"/> 9 <input type="radio"/> 10 <input type="radio"/> 11 <input type="radio"/> 12	<input type="radio"/> Yes <input type="radio"/> No		
activity name	hours/week	weeks/year	plan to participate in college?

positions held, instruments played, vocal parts sung, letters earned or honors won

<input type="radio"/> 9 <input type="radio"/> 10 <input type="radio"/> 11 <input type="radio"/> 12	<input type="radio"/> Yes <input type="radio"/> No		
activity name	hours/week	weeks/year	plan to participate in college?

positions held, instruments played, vocal parts sung, letters earned or honors won

<input type="radio"/> 9 <input type="radio"/> 10 <input type="radio"/> 11 <input type="radio"/> 12	<input type="radio"/> Yes <input type="radio"/> No		
activity name	hours/week	weeks/year	plan to participate in college?

positions held, instruments played, vocal parts sung, letters earned or honors won

<input type="radio"/> 9 <input type="radio"/> 10 <input type="radio"/> 11 <input type="radio"/> 12	<input type="radio"/> Yes <input type="radio"/> No		
activity name	hours/week	weeks/year	plan to participate in college?

positions held, instruments played, vocal parts sung, letters earned or honors won

<input type="radio"/> 9 <input type="radio"/> 10 <input type="radio"/> 11 <input type="radio"/> 12	<input type="radio"/> Yes <input type="radio"/> No		
activity name	hours/week	weeks/year	plan to participate in college?

positions held, instruments played, vocal parts sung, letters earned or honors won

<input type="radio"/> 9 <input type="radio"/> 10 <input type="radio"/> 11 <input type="radio"/> 12	<input type="radio"/> Yes <input type="radio"/> No		
activity name	hours/week	weeks/year	plan to participate in college?

positions held, instruments played, vocal parts sung, letters earned or honors won



# Southwestern University Admission Application

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Ad-lib (*optional*)

Feel free to use this page of your application however you wish.

# Southwestern University Counselor Recommendation

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## To the Applicant

Please complete this section before giving this form to your secondary school counselor or college advisor. All pages of the Counselor Recommendation form must be submitted.

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applicant's name (please print)

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permanent home address: street and number

city

state/province

zip/postal code

country

Application Type:

- November 15—Early Action (*non-binding*) and Brown & Dixon Scholar Deadline  
(*please refer to Southwestern's scholarship brochure for Brown & Dixon Scholar criteria*)
- February 1—Regular Decision
- After February 1—Late Decision  
(*space-available-basis only*)

Privacy Notice: The materials submitted in this report are subject to the provisions of the Family Educational Rights and Privacy Act (FERPA). This document will not become part of the applicant's permanent file. Southwestern University does not save recommendations post-matriculation.

I authorize the release of all requested records and authorize review of this recommendation for the application type listed above.

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student's signature

date

## To the Secondary School Counselor

Privacy Notice: The materials submitted in this report are subject to the provisions of the Family Educational Rights and Privacy Act of 1974. Your recommendation will be used only for admission purposes and will not become part of the student's permanent record.

An official copy of the applicant's transcript should be included indicating class rank/grade point average, courses completed, courses in progress and record of testing to date. Include, if available, a school profile and transcript legend.

Please return to: Office of Admission, Southwestern University, P.O. Box 770, Georgetown, TX 78627-0770 (fax: 512-863-9601)

Will the student see a copy of your remarks?

Yes

No

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counselor's name

---

title/position

school

---

school address

city

state/province

zip/postal code

country

---

office telephone

office fax

---

e-mail address

---

counselor's signature

date

# Southwestern University Counselor Recommendation

Please fill out page three or submit a separate letter or photocopied statement with this form to help us better understand this candidate. We are particularly interested in evidence of academic vitality, motivation, persistence, relative maturity, initiative, special talents and anything else that will help the Southwestern Admission Committee evaluate the viability of this student as a candidate for admission. If the student's record is not an accurate reflection of his/her ability, please explain. I am:

- Submitting page three.    
  Submitting a separate letter.    
  I would prefer to discuss this candidate over the phone.

Current year courses—please indicate title, level (AP, IB, advanced, honors, etc.) and credit value of all courses you are taking this year.

First Semester / Trimester:

Second Semester / Trimester:

Third Trimester:


GPA includes:      9th      10th      11th      12th

Percentage of graduating class attending:

- Weighted      Not weighted

student's gpa

four-year institutions?

two-year institutions?

grading scale:      4.0      100      Other:

passing grade

How long have you known the applicant, and in what context?

- We do not rank

student's rank     in a class of

What are the first words that come to your mind to describe the applicant?

date of current rank     how many students share this rank?

- Yes      No

are courses on a block schedule?

if yes, since when?

The applicant's course selection is:

- Most demanding      Average

- Demanding      Other: \_\_\_\_\_

Ratings (*optional*): I recommend this student:      With Reservation      Fairly Strongly      Strongly      Enthusiastically

Compared to other students in his or her entire class, how do you rate this student in terms of:

	no basis	below average	average	good (above average)	very good (well above average)	excellent (top 10%)	one of the top few encountered in my career
academic achievement							
extracurricular accomplishments							
personal qualities and character							
creativity							



# Southwestern University Mid-Year Report

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## To the Applicant

Please complete this section before giving this form to your secondary school counselor or college advisor. Both pages of the Mid-Year Report must be submitted.

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applicant's name (please print)

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permanent home address: street and number

city

state/province

zip/postal code

country

Application Type:

November 15—Early Action (*non-binding*) and Brown & Dixon Scholar Deadline  
(*please refer to Southwestern's scholarship brochure for Brown & Dixon Scholar criteria*)

February 1—Regular Decision

After February 1—Late Decision  
(*space-available-basis only*)

Privacy Notice: The materials submitted in this report are subject to the provisions of the Family Educational Rights and Privacy Act (FERPA). This document will not become part of the applicant's permanent file. Southwestern University does not save recommendations post-matriculation.

I authorize the release of all requested records and authorize review of this recommendation for the application type listed above.

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student's signature

date

## To the Secondary School Counselor

Please complete the following page regarding the applicant's academic performance for the first semester/trimester of the current year. Please do not submit this form until mid-year senior grades are available. If you prefer, you may attach your own grade report form or a photocopy of the high school transcript. Feel free to provide any additional comments about the applicant on the reverse side of this form or on a separate sheet of paper or letterhead.

Please return to: Office of Admission, Southwestern University, P.O. Box 770, Georgetown, TX 78627-0770 (fax: 512-863-9601)

Will the student see a copy of your remarks?

Yes

No

---

counselor's name

---

title/position

school

---

school address

city

state/province

zip/postal code

country

---

office telephone

office fax

---

e-mail address

---

counselor's signature

date

# Southwestern University Mid-Year Report

Current year courses—please indicate title, level (AP, IB, advanced, honors, etc.) and credit value of all courses you are taking this year.

First Semester / Trimester:

Second Semester / Trimester:

Third Trimester:

.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

If available, please provide an updated class rank or cumulative grade point average through the first fall semester/trimester.

GPA includes:  First semester/trimester of senior year.

Weighted  Not weighted

student's gpa

grading scale:  4.0  100  Other:

passing grade

We do not rank

student's rank in a class of

date of current rank

how many students share this rank?

Please provide an overall rating of this applicant based on academic performance, personal attributes and motivation.

Overall Rating:

I enthusiastically recommend this student.

I strongly recommend this student.

I recommend this student without reservation.

I recommend this student with reservation.

Have there been any substantial additions to, or changes in, the applicant's academic, extracurricular or character record since your previous report?

Yes

No

If yes, or if your recommendation for this student has changed since the Secondary School Counselor Recommendation form was submitted, please comment below or include your comments on an attached letter with this document.

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.....

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.....

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# Southwestern University Teacher Recommendation

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## To the Applicant

After you have completed the brief section below, please give this form and a pre-addressed stamped envelope to a teacher who knows you well and has taught you in an academic subject within the past two years.

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applicant's name (please print)

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permanent home address: street and number

city

state/province

zip/postal code

country

Application Type:

November 15—Early Action (*non-binding*) and Brown & Dixon Scholar Deadline  
(*please refer to Southwestern's scholarship brochure for Brown & Dixon Scholar criteria*)

February 1—Regular Decision

After February 1—Late Decision  
(*space-available-basis only*)

Privacy Notice: The materials submitted in this report are subject to the provisions of the Family Educational Rights and Privacy Act (FERPA). This document will not become part of the applicant's permanent file. Southwestern University does not save recommendations post-matriculation.

I authorize the release of all requested records and authorize review of this recommendation for the application type listed above.

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student's signature

date

## To the Teacher

Privacy Notice: The materials submitted in this report are subject to the provisions of the Family Educational Rights and Privacy Act of 1974. Your recommendation will be used only for admission purposes and will not become part of the student's permanent record.

The student above is asking that you complete this recommendation form as part of his/her application to Southwestern University. Please comment on the next page or feel free to submit a separate letter or photocopied statement with this form to help us better understand this candidate. We are particularly interested in this applicant's intellectual abilities, character, work ethic and anything else that will help the Southwestern Admission Committee evaluate the viability of this student as a candidate for admission.

Please return to: Office of Admission, Southwestern University, P.O. Box 770, Georgetown, TX 78627-0770 (fax: 512-863-9601)

Will the student see a copy of your remarks?

Yes

No

---

teacher's name

---

title and/or position

school

---

school address

city

state/province

zip/postal code

country

---

office telephone

office fax

---

e-mail address

---

teacher's signature

date

# Southwestern University Teacher Recommendation

## Overall Estimation of Applicant:

- One of the top encountered in my career
- Excellent
- Very Good
- Average
- Below Average

how long have you known the applicant?

- 9th    10th    11th    12th    Other:

which years?

Please describe this applicant's intellectual abilities, positive and/or negative. *(attach a separate sheet if needed)*

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Please describe the personal traits you consider most outstanding and characteristic of this candidate, and describe those traits showing the greatest need for growth and development. *(attach a separate sheet if needed)*

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Please circle the phrases that best describe the student's typical behavior and attitudes.

### Ease of Learning

No basis for judgment	Learns only with much application	Learns with reasonable application	Learns quickly
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### Relation of Achievement to Ability

No basis for judgment	Achievement is far below capacity; indifferent	Achievement is irregular	Works steadily up to capacity; takes pride in work
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### Written Expression

No basis for judgment	Has difficulty; lacks basic skills	Adequate ability and skills	Demonstrates exceptional ability and use of skills
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### Oral Expression

No basis for judgment	Has difficulty; lacks basic skills	Adequate ability and skills	Demonstrates exceptional ability and use of skills
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### Initiative and Enthusiasm in School Work

No basis for judgment	Needs frequent prodding	Prepares ordinary assignments of own accord	Seeks and sets for self additional tasks; is an enthusiastic student
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### Originality and Imagination

No basis for judgment	Lacks originality and is unimaginative	Upon occasion shows originality in some field	Displays highly developed creative power and originality
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### Breadth of General Reading and Information

No basis for judgment	Does little unrequired reading; quite limited in general information	Appears fairly well-informed in some areas	Is well-read and exceptionally well-informed
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### Reliability

No basis for judgment	Undependable; makes excuses; fulfills obligations only when convenient	Usually fulfills obligations	Is scrupulous and punctual in fulfilling obligations
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### Sensibility and Consideration

No basis for judgment	Unresponsive; self-centered, indifferent, lacking in consideration	Is fairly responsive and considerate	Of fine sensibilities, responsive, considerate, sympathetic
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# Southwestern University Parent Recommendation

.....  
Parent/Guardian (*continued*)

.....  
parent/guardian signature(s)

.....  
date