

BUDGET WORKSHEET

BEGINNING BUDGET: _____

AMOUNT AVAILABLE FALL SEMESTER: _____

AMOUNT AVAILABLE SPRING SEMESTER: _____

TYPE OF EXPENSE	DATE OF EXPENSE	AMOUNT OF EXPENSE	DECLINING BUDGET
Copy charges			
Banner printing			
Poster printing			
Marketing materials			
New member orientation materials			
Spring retreat			
Event decorations			
Event refreshments			
Guest speaker			
Event Insurance			
DJ			