

## 2011-2012 Student Payroll Schedule

Dates are subject to change. Notification of changes will be posted on the Campus Notices.

<b>Beginning Pay</b>	<b>Ending Pay</b>	<b>Time Sheets Due by</b>	<b>Check Date:</b>
<b>Period Date:</b>	<b>Period Date:</b>	<b>10:00 AM</b>	
		(If possible on Friday.)	

### Fall 2011

08/08/11	08/21/11	<b>08/22/11</b>	08/26/11	Job Fair the week of 8/15/11 <b>Last Summer 11 Payroll</b>
08/22/11	09/04/11	<b>09/06/11</b>	09/09/11	<b>Class begins 8/22/11</b>
09/05/11	09/18/11	<b>09/19/11</b>	09/23/11	Labor Day Holiday 9/05/11
09/19/11	10/02/11	<b>10/03/11</b>	10/07/11	
10/03/11	10/16/11	<b>10/17/11</b>	10/21/11	Fall Break 10/08-11
10/17/11	10/30/11	<b>10/31/11</b>	11/04/11	
10/31/11	11/13/11	<b>11/14/11</b>	11/18/11	<b>Thanksgiving 11/23-11/25</b>
11/14/11	11/27/11	<b>11/28/11</b>	12/02/11	Last day of class 12/02/11
11/28/11	12/11/11	<b>12/12/11</b>	12/16/11	Finals End 12/09/11

### Spring 2012

12/12/11	12/25/11	<b>01/03/12</b>	01/06/12	<b>Holiday Break</b>
12/26/11	01/08/12	<b>01/09/12</b>	01/13/12	Class Begins 1/09/12
01/09/12	01/22/12	<b>01/23/12</b>	01/27/12	MLK Day Holiday 1/16/12
01/23/12	02/05/12	<b>02/06/12</b>	02/10/12	
02/06/12	02/19/12	<b>02/20/12</b>	02/24/12	
02/20/12	03/04/12	<b>03/05/12</b>	03/09/12	
03/05/12	03/18/12	<b>03/19/12</b>	03/23/12	Spring Break Week 3/12-16
03/19/12	04/01/12	<b>04/02/12</b>	<b>04/05/12</b>	Easter Holiday 4/06/12
04/02/12	04/15/12	<b>04/16/12</b>	<b>04/20/12</b>	
04/16/12	04/29/12	<b>04/30/12</b>	05/04/12	
04/30/12	05/06/12	<b>05/07/12</b>	<b>05/18/12</b>	Finals End 5/04/12 <b>Split Payroll</b>

### Summer 2012

				Summer - <b>Split Payroll</b>
05/07/12	05/13/12	<b>05/14/12</b>	<b>05/18/12</b>	Class begins 5/09/12
05/14/12	05/27/12	<b>05/29/12</b>	06/01/12	05/28/12 Memorial Day
05/28/12	06/10/12	<b>06/11/12</b>	06/15/12	
06/11/12	06/24/12	<b>06/25/12</b>	<b>06/29/12</b>	
06/25/12	07/08/12	<b>07/09/12</b>	07/13/12	07/04 - 4th of July Holiday
07/09/12	07/22/12	<b>07/23/12</b>	07/27/12	
07/23/12	08/05/12	<b>08/06/12</b>	08/10/12	
08/06/12	08/19/12	<b>08/20/12</b>	08/24/12	Class begins 8/27/12

**\*Special period ending dates. Time worked after this date will carry over to the next period ending date.\***

**\*\*Will Need Separate Time Sheets for Academic Term / Summer Term or Holiday Term.\*\***

If Students will be gone on the check date and want their checks mailed they must contact the Student Payroll Office or leave a self addressed 11" envelope (Business Office will provide postage).

Revised 04/12/11