

**T**he will of the late Sam Taylor set aside income from a portion of his estate to fund continuing education and development of faculty members at United Methodist-related colleges and universities in Texas. Grants may be used for graduate study or post-graduate research. The United Methodist-related institutions of higher education in Texas are Huston-Tillotson University, Lon Morris College, McMurry University, Southern Methodist University, Southwestern University, Texas Wesleyan University, and Wiley College. Full-time faculty at these colleges and universities are encouraged to apply. Funds are limited, and the fellowships are competitive. The Division of Higher Education of the United Methodist General Board of Higher Education and Ministry is responsible for administering the endowment.

## Guidelines

### 1. Eligibility

Any full-time faculty member of a United Methodist-related institution of higher education in the State of Texas is eligible. Administrators who hold faculty rank also are eligible, although full-time teaching faculty will be given priority. Visiting professors are not eligible.

### 2. Purpose

A fellowship may be granted for: tuition, fees, housing, and expenses incurred in academic work leading to a graduate degree or significant postgraduate study;

OR

expenses incurred in researching or writing a thesis (or equivalent project) for a terminal degree;

OR

expenses incurred in a research project which advances the intellectual, social, or religious life of Texas and the nation.

Awards are not made for the following:

- 1) travel not associated with graduate study or a specific research project;
- 2) instructional materials;
- 3) instructional equipment;
- 4) travel to make presentations or attend conferences;
- 5) salary for the research.

### 3. Application

Proposals for consideration should include the following:

- A. a one-page vita, which includes
  - name and address of applicant
  - institution and instructional or administrative area
  - years employed at the institution
  - tenure status
  - degrees earned (citing institution and dates)
  - major publications, if any
- B. a brief description of the project, including:
  - details of the educational or research plan
  - outcomes expected, including graduation, publication, or presentation, if planned
  - timeline for the project
  - the role of the project in the applicant's professional goals
- C. a detailed budget with narrative projecting the total cost of the project and indicating any other sources of funding expected to assist with the project
- D. letters of recommendation and endorsement from the applicant's president and academic dean.

## Dates

The deadline for applications is September 1. Notification of the action of the awards committee will be mailed by October 31. Projects should not be scheduled to begin before this date.

## Awards

Proposals will be evaluated by an awards committee of the Division of Higher Education following priorities established by the Division. Primary criteria for judgment include:

- the significance of the project and the quality and clarity of the proposal
- the professional and intellectual development of the applicant
- the value of the project to the institution, community, state, or nation
- the project's sensitivity to value questions confronting higher education and society.

The maximum award is \$2,000.

## Accountability

Recipients of Sam Taylor Fellowships shall submit a summary statement to the awards committee at the conclusion of the study or research funded by the grant. Applications in future years from the recipient will not be considered unless the summary statement is on file. If publications result from the project, copies should be filed with the committee at the time of publication.

Send copy of the proposal to:  
Christine Vasquez  
Southwestern University  
Provost Office  
[vasquezc@southwestern.edu](mailto:vasquezc@southwestern.edu)

**No later than August 6, 2010**