As a result of a new federal law regarding ID theft, we are now required to verify everyone’s identity via a picture ID on all cash related transactions. Your SU ID or your Drivers License are both acceptable forms of picture IDs. The following is a list of the cash related transactions that EVERYONE MUST bring your picture ID to complete:

1. Students picking up a refund check.
2. Students picking up a payroll check.
3. Students requesting a refund check.
4. Students, faculty, and staff cashing a payroll or personal check.
5. Students directing payment of funds on study abroad forms.
6. Students, faculty, and staff requesting petty cash reimbursement.
7. Any vendors picking up a check.