

Texas Residency Form

2008-2009

Southwestern University policy and Texas Higher Education Coordinating Board regulations require that the Financial Aid Office collect residency information on students who receive need-based financial aid. To be eligible for State of Texas funds, you must meet the state residency requirements. Failure to return this completed and signed document could result in the cancellation of any state grant that you are currently receiving.

SECTION A: All students must complete this section.

Student's Name (please print): _____

SU ID# (can be found on your aid letter): _____ Date of Birth: _____

SECTION B: Previous Enrollment. ALL students MUST complete this section.

1. During the 12 months prior to the term for which you are applying, did you attend a public college or university in Texas in a fall or spring term? YES NO
If you answered "NO", please continue to **Section C**.
If you answered "YES", complete questions 2-5.
2. What Texas public institution did you last attend? Give full name, not just initials. _____
3. In which terms were you last enrolled? Check all that apply. Fall, 200 _____ Spring, 200 _____
4. During your last semester at a Texas public institution, did you pay resident (in-state) or non-resident (out-of-state) tuition?
 Resident Non-resident Unknown
5. If you paid in-state tuition at your last institution, were you classified as resident or were you a non-resident who received a waiver? Resident Non-resident with a waiver Unknown

IMPORTANT: If you were enrolled at a Texas public institution during a fall or spring semester within the previous 12 months and were classified as a Texas resident, skip to **Section I**, sign and date this form and submit it to the Southwestern University Financial Aid Office. If you were not enrolled or if you were enrolled but classified as a non-resident, proceed to **Section C**.

SECTION C: Residency Claim.

Are you a resident of Texas? YES NO

If "YES", continue to **Section D**.

If "NO", of what state are you a resident? _____ Continue to **Section I**.

If you are uncertain, continue to **Section D**.

SECTION D: Acquisition of High School Diploma or GED.

1. a. Did you graduate or will you graduate from high school or complete a GED in Texas prior to the term for which you are applying? YES NO
b. If you graduated or will graduate from high school, please provide the name and city where the school is located:

2. Did you live or will you have lived in Texas the 36 months leading up to high school graduation or completion of the GED?
 YES NO
3. When you begin the semester for which you are applying, will you have lived in TX for the previous 12 months?
 YES NO
4. Are you a U.S. Citizen or Permanent Resident? YES NO

If you answered "NO" to question 1a or 2 or 3, continue to **Section E**.

If you answered "YES" to all four questions, skip to **Section I**.

If you answered "YES" to questions 1a, 2 and 3, but "NO" to question 4, please contact the Financial Aid Office to complete the Affidavit of Residency.

SECTION E: Basis of Claim to Residency. To be completed by everyone who did not answer “YES” to Questions 1a or 2 or 3 of Section D.

1. Do you file your own federal income tax form as an independent taxpayer? YES NO
2. Are you claimed as a dependent or are you eligible to be claimed as a dependent by a parent or court-appointed legal guardian? *To be eligible to be claimed as a dependent, your parent or legal guardian must provide at least one-half of your support. A stepparent does not qualify as a parent if he/she has not adopted the student.* YES NO
3. If you answered “NO” to both questions above, who provides the majority of your support?
 Self Parent or Guardian Other: _____

If you answered, “YES” to question 1, continue to **Section F**.

If you answered, “YES” to question 2, skip to **Section G**.

If you answered, “NO” to 1 and 2 and “self” to question 3, continue to **Section F**.

If you answered, “NO” to 1 and 2 and “parent or guardian” to question 3, skip to **Section G**.

If you answered, “NO” to 1 and 2 and “other” to question 3, skip to **Section H** and provide an explanation.

SECTION F: Questions for students who answered “YES” to Question 1 or “SELF” to Question 3 of Section E.

1. Are you a U.S. Citizen? YES NO
2. Are you a Permanent Resident of the U.S.? YES NO
3. Are you a foreign national whose application for Permanent Resident Status has been preliminarily reviewed? *You should have received a fee/filing receipt or Notice of Action (I-797) from USCIS showing your I-485 has been reviewed and has not been rejected.* YES NO
4. Are you a foreign national here with a visa or are you a Refugee, Asylee, Parolee or here under Temporary Protective Status? *If so, indicate which:* **Visa/Status:** _____
5. Do you currently live in Texas? *If you are out of state due to a temporary assignment by your employer or other temporary purpose, please explain in Section H.* YES NO
6. a. If you currently live in Texas, how long have you been living here? **Months:** _____ **Years:** _____
b. What is your main purpose for being in the state? *If for reasons other than those listed, please explain in Section H.*
 Go to college Establish/maintain a home Work assignment
7. a. If you are a member of the U.S. military, is Texas your Home of Record? YES NO
b. What state is listed as your military legal residence for tax purposes on your Leave and Earnings Statement (LES)?
State: _____
8. Do any of the following apply to you? *Check all that apply.*
 - a. Hold the title to real property (home, land) in Texas? YES NO
If “YES”, date acquired: _____
 - b. Own a business in Texas? YES NO
If “YES”, date acquired: _____
 - c. Hold a state or local license to conduct a business or practice a profession in Texas? YES NO
If “YES”, date acquired: _____
9. While living in Texas, have you: *Check all that apply.*
 - a. Been gainfully employed for at least a consecutive 12-month period? YES NO
 - b. Received services from a social service agency that provides services to homeless persons for at least a consecutive 12-month period? YES NO
10. a. Are you married to a person who could answer “YES” to any part of question 8 or 9? YES NO
b. If “YES”, indicate which question could be answered, “YES” by your spouse: _____
c. How long have you been married to the Texas resident? **Months:** _____ **Years:** _____

Please go to **Section H** if you need to provide additional explanation to any of your answers. Otherwise, proceed to **Section I**.

SECTION G: Questions for students who answered, “Parent” or “Legal Guardian” as a basis to claim residency in Question 3 of Section E.

1. Is the parent or legal guardian a U.S. Citizen? YES NO
2. Is the parent or legal guardian a Permanent Resident? YES NO
3. Is this parent or legal guardian a foreign national whose application for Permanent Resident Status has been preliminarily reviewed? *He/she should have received a fee/filing receipt or Notice of Action (I-797) from the USCIS showing his/her I-485 has been reviewed and has not been rejected.* YES NO

4. Is this parent or legal guardian a foreign national here with a visa or a Refugee, Asylee, Parolee or here under Temporary Protective Status? *If so, indicate which.* **Visa/Status:** _____
5. Does this parent or legal guardian currently live in Texas? *If he/she is out of state due to a temporary assignment by his/her employer or other temporary purpose, please explain in Section H.* **YES** **NO**
6. a. If he/she is currently living in Texas, how long has he/she been living here? **Months:** _____ **Years:** _____
 b. What is your parent's or legal guardian's main purpose for being in the state? *If for reasons other than those listed, please explain in Section H.* **Go to college** **Establish/maintain a home** **Work assignment**
7. a. If he/she is a member of the U.S. military, is Texas his/her Home of Record? **YES** **NO**
 b. What state is listed as his/her military legal residence for tax purposes on his/her Leave and Earnings Statement (LES)?
State: _____
8. Do any of the following apply to your parent or legal guardian? *Check all that apply.*
 - a. Hold the title to real property (home, land) in Texas? **YES** **NO**
 If "YES", date acquired: _____
 - b. Own a business in Texas? **YES** **NO**
 If "YES", date acquired: _____
 - c. Hold a state or local license to conduct a business or practice a profession in Texas? **YES** **NO**
 If "YES", date acquired: _____
9. While living in Texas, has your parent or legal guardian: *Check all that apply.*
 - a. Been gainfully employed for at least a consecutive 12-month period? **YES** **NO**
 - b. Received services from a social service agency that provides services to homeless persons for at least a consecutive 12-month period? **YES** **NO**
- 10.a. Is your parent or legal guardian married to a person who could answer "YES" to any part of Question 8 or 9?
 YES **NO**
- b. If "YES", indicate which question could be answered, "YES" by your parent or legal guardian's spouse: _____
- c. How long has your parent or legal guardian been married to the Texas resident? **Months:** _____ **Years:** _____

Please go to **Section H** if you need to provide additional explanation to any of your answers. Otherwise, proceed to **Section I**.

SECTION H: General Comments. *Is there any additional information that you believe Southwestern University should know in evaluating your eligibility to be classified as a resident? If so, please provide it below:*

SECTION I: Certification of Residency. All students must complete this section.

I understand that officials of my college/university will use the information submitted on this form to determine my status for residency eligibility. I authorize the college/university to verify the information I have provided. I agree to notify the proper officials of the institution of any changes in the information provided. I certify that the information on this application is complete and correct and I understand that the submission of false information is grounds for rejection of my application, withdrawal of any offers of admission and financial aid, cancellation of enrollment and/or appropriate disciplinary action.

 Student Signature

 Date